

neuroloop® develops a platform to stimulate the vagal nerve for the treatment of chronic diseases in connection with autonomous body functions. The core of our platform is a multichannel cuff-electrode based on thin-film technology that allows us to selectively stimulate specific fibers within the nerve.

Our first product, the baroloop® stimulator, is specifically designed to treat high blood pressure. Our primary focus is to provide an outstanding clinical effectiveness while minimizing risks and side effects for the patient, and a simple and safe use for the caregiver.

neuroloop® is a spin-off of the University of Freiburg and the Freiburg University Hospital. The start-up won the well-known med-tech giant B. Braun as a proficient partner and investor.

We are currently looking for the next possible entry in Freiburg i.Br. for a

Purchasing-Accounting Clerk (f/m/d)

Part-time 50% as job sharing possible

You will be responsible for processing orders for office supplies and consumables. This includes the entry of the order, including master data maintenance, as well as the posting of the goods. Furthermore, you will independently take care of daily business processes, such as posting incoming invoices, managing open items including payment runs and reconciling accounts. The preparation for the creation of monthly and annual financial statements also belongs to your area of responsibility.

Your profile

- You have successfully completed a commercial apprenticeship or have comparable training.
- Profound knowledge of ERP and MS Office.
- Strong affinity for numbers and analytical thinking skills.
- Independent, cooperative and well-organized way of working.
- Good spoken and written English.
- Ideally, you already have relevant professional experience in the areas of accounting and purchasing.

We offer

- An exciting activity in a young company working on the development of the next generation of medical active implants.
- A dynamic, agile and international environment in a small, dedicated team.
- A variety of tasks and challenges that you can grow with.
- The opportunity to develop and implement your own ideas.
- Performance-based salary with attractive social benefits.
- Flexible working hours with the option to work partly in a home office.
- Start-up environment with short lines of communication and quick decisions, but still with a large international player in the background.

If you have any questions, please contact Eva Schwab, phone +49 761 154 33 90.

Please send your complete application documents exclusively electronically in PDF format (max 10 MB size, please only one file) to jobs@neuroloop.de. Your application will be without saying treated strictly confidential and deleted after completing the application process.